

CHAPTER 1 – INTRODUCTION

1.1 Welcome to Cedar City Corporation.

1.1.1 We hope your employment will be positive and fulfilling. This handbook is designed to provide you with information about working conditions, employee benefits, and the policies concerning your employment. You should read, understand and comply with all provisions of this handbook. It describes many of your responsibilities as an employee, and outlines the programs developed by the City to benefit employees.

1.2 Implementation of Handbook.

1.2.1 No personnel policy can anticipate every circumstance. The City reserves the right to revise, supplement or rescind any policies or portion thereof from time to time as it deems appropriate. This handbook does not create a contractual relationship between the city and its employees, and nothing herein shall be construed as contractual in nature. No verbal or written agreements, understandings, representations or statements made by a supervisor, or anyone can change the policies outlined in this handbook, or bind the city to any course of action.