

Cedar City Active Transportation Committee (ATC)

The purpose of the ATC is to create an Active Transportation Plan (ATP) for Cedar City. The ATC will also advise City Council, Staff, Community Organizations, and Partners on the implementation of the ATP; represent community and constituent interests in transportation planning decisions, and provide feedback to staff on projects relating to active transportation. The ATC was formed in October of 2019.

ActiveTransportationCommittee@cedarcity.org

Chair, Jacqualine Grant (term:10/2019 - 12/2022)

Vice Chair: Jamie Spinney (term:10/2019 - 12/2021)

Secretary: Brian Johnson (term:10/2019 - 12/2020)

Other members: Joseph Gregory, David Jacobsen, Ken Nielsen, Scott Phillips, Kara Taylor, Maria Twitchell, Mac Urie, Carter Wilkie, Clayton Wilson

Minutes

October 16, 2020

1. Welcome and greetings (Round Robin). Meeting was attended by Jacqualine Grant, Jamie Spinney, Scott Phillips, Kara Taylor, and Carter Wilkie
2. Minutes were not reviewed or approved because we still need copies of the August and September minutes.
3. Updates:
 - a. Southwest Utah Public Health Department funding was used to purchase bike lights, bike bells, reflective vests, bike first aid kits. - **Kara Taylor - the items were purchased and now are stored at the Southwest Department of Public Health Offices in Cedar City in the care of Kara.**
4. Action Items:
 - a. **All members of the ATC are asked to complete the active transportation survey** from Avenue Consultants. Completion of this survey will inform the Cedar City/Enoch Master Transportation Plan. The link to the survey is here: <https://survey123.arcgis.com/share/8a681e81adce4641a8a66b9960a9a00d>
 - b. **All members of the ATC are asked to comment on the map** of Cedar City and Enoch to inform the Transportation Plan. Click on the link below to comment at specific locations on the map. Find comments with which you agree then “like” them to upvote them as issues to which we should pay attention. **Please enter at least five comments, and five upvotes and pass this link on to your social circles.** <https://avenuecon.maps.arcgis.com/apps/CrowdsourcingReporter/index.html?appid=10f6475110c94f30a87a4a4008853c13>
 - c. The committee discussed the Safe Routes to School (SRTS) funding opportunity due 10/23/20 (see attachments from UDOT sent by email the week of October

12, 2020). Members discussed possible stressors on teachers because of the requirement for survey work done in the classroom. However, after considering that the program was set for FY23, it was decided that an application would not cause undue stress on teachers.

- d. Vote to pursue UDOT Safe Routes to School (SRTS) funding FY
 - i. Need motion to pursue funding- Motion made by Scott Philips to apply for up to \$200,000 in funding from the SRTS program with North Elementary as the focal school, with funding used to enhance pedestrian and cyclist safety along the Industrial Way trails project.
 - ii. Seconded by Kara Taylor
 - iii. Vote will take place by email because a quorum was not present. **Votes should be cast by Tuesday, 10/20 at 5 pm.**
- e. If vote is in favor then discussion of task distribution ensues

Task	Responsible Party
Section 1a and 1b. Complete general application and organization and letters	Jackie Grant/Scott
Section 2. Enter detailed project information	Jackie Grant
Section 3. Acquire information from North Elementary	Kara Taylor
Section 4A. Write Safety narrative < 1 page	Jackie Grant
Section 4B. Write Health narrative < 1 page	Kara Taylor
Section 4C. Write Benefits to Disadvantaged Neighborhoods narrative < 1 page	Carter Wilkie
Section 4D. Write Collaboration narrative < 1 page	Scott Phillips
Submit proposal	Jackie Grant

5. Other Business.

- a. Scott asked if it was known who will be the new chair of the Cedar City Trails Commission because this person is also expected to be a member of the Cedar City Active Transportation Committee. Jackie will ask this question on Tuesday, 10/20 at the next Trails Commission meeting.
- b. Scott asked if the ATC needs to meet at a different day or time because of low attendance at today's meeting. However, it was agreed that this Friday's low attendance was due to chance (two members out of town) and the combination of hunting season and fall break for K-12 students.

- c. Carter asked if the committee would suggest some alternative members to recommend to the mayor because he has been asked to serve on another committee and is becoming overloaded. **Committee members are asked to submit nominations by our next meeting on 11/20/20. Nominations will be forwarded to the mayor for her approval.**
6. Adjourn. Meeting adjourned at 5:03 pm