

SPECIAL COUNCIL WORK MINUTES
MAY 10, 2021

The City Council held a special meeting on Wednesday, May 10, 2021, at 1:00 p.m. in the City Council Chambers, 10 North Main Street, Cedar City, Utah.

MEMBERS PRESENT: Mayor Maile Wilson Edwards; Councilmembers: Ron Adams; Terri Hartley; W. Tyler Melling; Scott Phillips.

EXCUSED: Councilmember Craig Isom.

STAFF PRESENT: City Manager Paul Bittmenn; City Recorder Renon Savage; Finance Director Jason Norris; Building Official Drew Jackson; Police Chief Darin Adams; Leisure Services Director Ken Nielson; Parks Superintendent Anthony Pearson; Recreation Director Jennifer Weaver; Golf Pro Jared Barnes; Golf Maintenance Supervisor Steve Carter; Assistant Golf Pro Tyger Riggs; Aquatic Center Manager Chris Hudson; Library Director Steve Decker; Heritage Center Manager Jason Clark; City Attorney Tyler Romeril.

OTHERS PRESENT: Garth Green, Carter Wilkey, Rob Dotson, Mike Bleak, Tyler Allred.

Building Department: Drew Jackson – we had an all-time high in annual permits in 2020 39% increase over 2019, the previous record. We are on upward projector. Our 1st quarter in 2021 we issued a 10% increase as compared to first quarter of 2020. We have electronic permitting, inspection and plan review, and are meeting the requirements set by the Legislature in building permit and inspection turn around. We work with Economic Development when a potential business is looking at Cedar City we are there to help guide design team as needed. We are busy processing business licenses, short-term/long-term rental license, variance through Board of Adjustment and Project Review process. Looking forward to productive year ahead. Mayor – the State gives our department high accolades over other departments. They say if people were like Cedar City, they wouldn't need legislation. Adams – how many short-term rentals? Drew – I don't know. Phillips – we don't have actual number and the follow through on taxation on those. I get report periodically, sounds like there are a lot that are not compliant. Drew – I am curious to explore. Tyler – when we talk about accessory building there is an owner occupancy. Phillips – give more clarification on HB 98 for our building dept. Drew – we get a 2 week turn around on plan review on residential, and a 3 week on commercial. It is for the initial review; the time constraint is in the first review. Mayor – the timeline doesn't start until we have all required documentation. Sometimes people submit but leave out some of the components to do the review. They say the City is taking forever, but we don't have all the plans. Melling – is there a way to let them know what they need to complete. Drew – the system we have in place is very transparent, the proponent can see what we are seeing, if we are missing a site plan, they see it immediately. Mayor – we also have a checklist for those submitting stuff. Drew – it is a fillable form; you have to have a response which helps.

We asked for additional \$2,000 for building and ground maintenance. In the 5-year capital, we asked for reroofing. On maintenance we have Rocky Mountain Mechanical we will do a maintenance contract for annual upkeep on roof top air conditions and heating/boiler system. It is for all city buildings. Phillips – how is that handled now, as needed? Drew – yes, and it

will help to have that, so we don't do something only when in breaks. We have put in for carpeting. Phillips – with staffing are you able to sustain? Drew – it is going very well. Other jurisdictions it is 2-3 days for an inspection, we are one day. We have an additional person now which is beneficial since now is the time it ramps up. We have Galen Matheson back with us, he is certified in commercial and residential.

Police: Chief Darin Adams – operations, our SWAT Team, multi-jurisdictional have been called out and upon more the past years. We would like to buy them additional equipment, to allow us to buy smaller items. Professional & Technical service increase of \$10,500, we responded to a domestic on 860 West and found a meth lab, the company to clean it up cost us \$8,000, we are asking for additional funding. Basic equipment, dog food, and anything that doesn't fit in line items goes here. Employee recognition increased by \$6,900 to recognize employees. we have done gift cards, employee of month, we would like to do get together. For retention, money doesn't do everything, we would like to get the spouses together more often through get together and have a cohesive relationship. Mayor – employee recognition will be in all departments, some on division level, some department level. When we did away with the EAC, we went to let the Departments/Divisions figure out what they want to do. They all had different types of proposals, so we decided it is best to do a dollar amount per employee so they can figure what works best for their departments, it gives them flexibility. Paul – you will see a change to the Personnel Policy to set out framework for that. Adams – thanks for the banquet and all the awards you gave out. Chief - Uniform purchase an additional \$4,800, they cost more now. If we hire someone and then lose them it is difficult to get the vest replaced, they are custom fit. When Duffy went to SUU we prorated and sold it to SUU.

Melling – is the goal with storage container to delay the need for a storage building? Darin – yes, we have worked together on that. Conex containers will serve the purpose, we will purchase 2 of those and we will have to do some work on the site, we are looking at old Wastewater Treatment area, it is fenced and there will be additional fence and then we will have doors on both sides. We will have to store a vehicle for quite some time. We can store now and into the future. Mayor – not drugs or anything people would want to get into, just the items we have to store forever, and they don't need to access very often. Phillips – this is larger items? Yes.

Chief – mental and physical welfare of our staff was something we want to deal with, our mission statement has changed. Exhibit “A” was reviewed. There was a recent article from and the Brian Head Town Marshal claimed they handled more per officer than any in the County that is not entirely accurate, we handle about 900 per officer or 5-6 calls in a 12 hour period. Our goal is more help and less response so the officers can meet with the community face to face and problem solve. Phillips – can you talk about diversity training, thank goodness we don't have problems like across the nation, but we need to be prepared. Chief – the protests weren't text book, we debriefed on what would we do, we talked about interacting to people and the need to use force; we did escalation training and diversity training. URMMA has a University Training we have been using; it has helped to not send officers away. Phillips – we are a small community but need to be aware. Chief – it is important to us as well. Once a case is adjudicated, we can go through propertyroom.com and get rid of some of the items. We are hoping to get funding to do a room under the stairs