

COUNCIL WORK MINUTES
MARCH 6, 2019

The City Council held a meeting on Wednesday, March 6, 2019, at 5:30 p.m., in the Council Chambers, 10 North Main Street, Cedar City, Utah.

MEMBERS PRESENT: Mayor Maile Wilson-Edwards; Councilmembers: Ron Adams; Paul Cozzens; Terri Hartley; Craig Isom; Scott Phillips.

STAFF PRESENT: City Manager Paul Bittmenn; City Engineer Kit Wareham; City Recorder Renon Savage; Finance Director Jason Norris; Police Chief Darin Adams; Fire Marshal Mike Shurtz; Economic Development Director Danny Stewart; Public Works Director Ryan Marshall; Leisure Services Director Ken Nielson; Parks & Outdoor Facilities Division Head Wade Orme; Executive Assistant Onjulee Pittser.

OTHERS PRESENT: Vicki Shumway, Adrienne Ludlow, Payton Ludlow, Lexus Ludlow, Teri Kenney, Teddi Lozano, Anthony Lozano, Raymond Ludlow, Baily Lozano, Taylynn Lozano, Nancy Pearson, Randy Hoyt, Carter Wilkey, Dallas Buckner, Gary Shumway, Tom Jett, Tim Watson, Clint Pollock, Kelsey Keener.

CALL TO ORDER: Reverend Pearson of Community Presbyterian Church gave the invocation; the pledge was led by Councilmember Isom.

AGENDA ORDER APPROVAL: Councilmember Isom moved to approve the agenda order removing item #6; second by Councilmember Phillips; vote unanimous.

ADMINISTRATION AGENDA – MAYOR AND COUNCIL BUSINESS; STAFF

COMMENTS: ■Phillips – can we have Public Works look into a street light at the corner of 300 W. Coal Creek & 400 W. Coal Creek Road. What is the master plan for in front of Bicentennial Park, the last light is at 455 West, it is very dark in front of the subdivision and park? Kit – there are not any plans, but we can look at it. The critical thing we need is power. ■Cozzens – a street light on Lund Hwy and 1600 North, would that be County or City? It is so dark and hard to see the turn? Kit – Lund Hwy is the City, we will have to look at the power issue. We can also look at a turn lane, we may have to do some widening. ■Hartley – congratulate the officers on the promotions and thank you for what you do. Last week I was in need of an officer and Officer Hoyt jumped in and helped me out. I was stuck on my snowmobile and he helped dig me out. Thank you for your help. ■Swear in Lieutenant David Evans, Sergeant Justin Ludlow, and Corporal Jake Hoyt. Chief Adams – we have promoted each, we will have them introduce their families and then we will swear them in. We appreciate the commitments they have made, it is a great move. Lt. David Evans – thank you for allowing me to be here. I have with me my wife Heidi, son Casey, daughter Jasmine and son David Evans Jr. Justin Ludlow – my wife Arianne, my son Lexus, daughter Payton, my dad Raymond, my sister Teddie and her family. Jake Hoyt – here with me is my dad Randy, wife Kalli, my daughters Addie, Kambri & Aria, my in laws Gary & Vicki Shumway. Renon Savage administered the Oath of Office.

PUBLIC COMMENTS: ■there were no public comments.

CONSIDER VICINITY PLAN FOR THE FIDDLERS COVE PHASE 2

SUBDIVISION. FIDDLERS CANYON DEVELOPMENT/DON BOUDREAU: Dallas Buckner, Go Civil Engineering – this is phase 2, phase 1 is close to being approved for final. There are 43 lots. The detention basin will be constructed with phase 1. This is R-3 property with 43 lots. Phillips – what is RDO? Kit – residential development overlay, it took the place of master planned development zone. They can mix and match current zones to build certain density. Dallas – we are at the end of plan check of phase 1. We have two years once the vicinity plan is approved. Phillips – when will you start the project? Dallas - It will depend how well phase 1 goes as to when phase 2 will begin. Consent.

CONSIDER VICINITY PLAN FOR FORT CEDAR, PHASE 3 PUD. FORT CEDAR

DEVELOPMENT/DON BCUDREAU: Dallas Buckner, Go Civil Engineering – this is our buddy Tom Jett, this is Fort Cedar Commerce phase 3. We will extend the streets and put in five lots. Phillips – Tom, what commercial are you looking for. Tom Jett – places for people to get motor homes and boats off the streets, basically an area that people can own instead of rent space for RV's. It is not designed for business commercial, more for personal use operation. Phillips - how is it maintained? Tom – it is a PUD, gated electronically and will be maintained by the owners. It is more the higher end clientele that will be able to afford the maintenance. Phillips – will it be asphalt? Tom – each lot is individually owned, the CC&R's will be strict, we want it upscale property. We have pretty prideful people from the community buying lots. We have done a good job with phase 1.

CONSIDER GRANTING FINAL PLAT APPROVAL FOR THE QUAIL COURT AT CEDAR KNOLLS TOWNHOMES PUD. TYLER ROMERIL:

Tim Watson, Watson Engineering – we have a sma:l PUD we have a few last-minute items with the perimeter fencing. We are detaining the storm water on site and have an easement to the north away from the residential houses. The majority of the issues with homeowners is because there is no drainage responsibility of the hotel. We will detain our water and discharge it to the street. Phillips – why no drainage to the hotel. Kit – there was an existing ditch and they have been using that ditch for 25 years. Tim – we will detain the water from our property on the NE corner and have a controlled drain to the street. Phillips – we don't see the construction drawings and I want to make sure the neighbors' concerns are addressed. I know what it is like to have that in your back yard. Paul – we can provide detail on the fencing and drainage. Tim – we can't get to this point without following the ordinance. Paul – we will provide council with a copy of our requirements. Kit – I will give you a copy of the notes Tim and I had between us as we are getting to this point. Hartley – does it address the people's concerns in the ordinance. Kit – by ordinance you cannot put drainage onto someone else's property without an easement. Action.

CONSIDER A RESOLUTION AMENDING THE EMPLOYEE'S ADVISORY COUNCIL POLICY. ONI PITTSER:

Onjulee, Chair of EAC – we had a few things come up in our meetings, we went through the bylaws and want some changes. First allow full-time employees only to be members, we had discussion about part-time employees, but it becomes a problem keeping track of that. Change how employee of the month is presented,

it has been by EAC Chair, we feel it would be more special if your direct supervisor did it. We would like to require full-time employee of the month to get off 6-month probation before they can do that. Also change the amount from \$15 to \$25 for the movie pass. Phillips – why do we make these changes? Paul – the funding is from the employees themselves, it is an elected amount. Oni – the flower situation changes from \$35 to \$40. Also take out the sending flowers to people in the hospital since we don't always know that. In addition, the money we use for the flowers for employees, we would like to use extra to the baby fund. We have found people like baby gift certificate from \$25 to \$30. Ron – how are the changes reviewed with the employees? Oni – through their department heads. Phillips – is it so employees can be involved but don't have to? Oni – yes, it is an option when they are hired, they must sign a form to elect to have \$1.50 per check. Phillips – since volunteer thing, do we have jurisdiction? Paul – you pass their policies. Hartley – what percentage participate? Oni – we have 144 employees participate. Paul – we have about 154 full-time employees. Action.

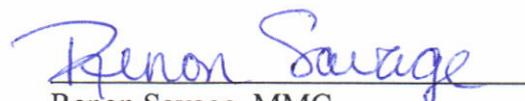
CONSIDER A RESOLUTION AMENDING THE CITY'S FEE SCHEDULE TO INCLUDE FEES FOR THE CEMETERY COLUMBARIUM. WADE ORME:

Wade Orme, Parks & Outdoor Facilities Division Head – we are bringing the fee schedule because the columbarium should be delivered the first of April and we need a fee schedule for that. We poured footers last fall, we will recompact, they will bring it on a semi and hoist it with a crane and then we will pour the cement pad around it. Washington City and Tonquin were the two closest cemeteries that have columbarium. Washington City fee is a double for \$1,000. Ours will have the option of single or double. Adams – is there still a general spot where they don't have to buy a personal one? Wade – no, that is an ossuarium, that have niches with a hollow center, you drop it in, ours does not have that. Phillips – how many spots? Wade – each spot is a niche and our original one will have 144 niches in it. Wade – when it is completely built out it will have the same number of spaces as an entire section in the cemetery. It will prolong the need to expand the cemetery. Phillips – the phases will all match? Adams – we picked it for that reason. Mayor – it is expandable and looks nice. Wade – see attached Exhibit “A” for the fees. The original opening includes a bronze plaque and they will all match and is cleaner. Mayor – normally changes to the fee schedule happens at budget, but this came because we don't have a fee. Wade – we will be able to sell, but not open a niche until the concrete is poured around it.

CONSIDER AN ORDINANCE AMENDING CHAPTER 32-9(M) REGARDING THE ISSUANCE OF CERTIFICATE OF OCCUPANCY AND FRONTAGE IMPROVEMENTS. KIT WAREHAM/TYLER ROMERIL:

This item has been pulled from the agenda.

ADJOURN: Councilmember Isom moved to adjourn at 6:10 p.m.; second by Councilmember Hartley; vote unanimous.



Renon Savage, MMC
City Recorder

Columbarium Fee Schedule

Washington City Fees	
Niche Price	
Resident	\$1,000
Non-resident	\$1,250
Opening/Closing included with Niche purchase.	
Plot Purchase	
Resident	\$500
Non-resident	\$1,000
Columbarium/Ossuarium Opened	
November 1, 2018	
Bronze plaquer separate	

Bonaventure Cemetery	
Niche Price	
Resident	\$700
Non-resident	\$910
Columbarium Opening/Closing	
Resident	\$250
Non-resident	\$350
Plot Purchase	
Resident	\$450
Non-resident	\$650

Cedar City Cemetery Services and Fees			
Resident		Non-resident	
Plot	\$400	Plot	\$800
Opening/Closing Grave		Opening/Closing Grave	
Weekday	\$260	Weekday	\$310
Weekend	\$460	Weekend	\$510
Weekday Infant/Cremation	\$160	Weekday Infant/Cremation	\$190
Weekend Infant/Cremation	\$285	Weekend Infant/Cremation	\$315

Cedar City Columbarium Services and Fees			
Purposing Niche Price (single)	\$600	Purposing Niche Price (single)	\$900
Purposing Niche Price (double)	\$1,200	Purposing Niche Price (double)	\$1,800
Opening/Closing for Niche (will include bronze plaque)			
Initial Opening Weekday	\$300	Initial Opening Weekday	\$400
Initial Opening Weekend	\$350	Initial Opening Weekend	\$450
Subsequent Openings	\$100	Subsequent Openings	\$125
Transfer of Niche	\$35	Transfer of Niche	\$35
Replacement Plaque	\$300	Replacement Plaque	\$300