

**COUNCIL WORK MINUTES**  
**JUNE 6, 2012**

The City Council held a work meeting on Wednesday, June 6, 2012, at 5:30 p.m., in the Council Chambers, 10 North Main Street, Cedar City, Utah.

**MEMBERS PRESENT:** Mayor Joe Burgess; Council Members: Ron Adams; Nina Barnes; John Black; Paul Cozzens; Don Marchant.

**STAFF PRESENT:** City Manager Rick Holman; City Attorney Paul Bittmenn; City Engineer Kit Wareham; City Recorder Renon Savage; Finance Director Jace Bunting; Police Chief Robert D. Allinson; Fire Chief Paul Irons; Leisure Services Director Dan Rodgerson; Parks Director Wally Davis; Project Engineer Jonathan Stathis; Project Engineer Chad Boshell; CATS Manager Tammy Nay; Airport Manager Russ Volk; Street Superintendent Jeff Hunter; Water Superintendent Robbie Mitchell; Wastewater Superintendent Darrell Olmsted; Fleet Maintenance Manager Corey Childs.

**OTHERS PRESENT:** Melodie Jett, Tom Jett, Bev Burgess, Terry Irons, Jeannette Seely, Chandler Seely, Kole Neilson, Sheri Dawn Neilson, Josh Neilson, Jesse Neilson, Ann Neilson, Lori DeMille, Heidi Mills, Sterling Young, Kristen Daniel, Dan Leigh, Gail Leigh, Rich Gillette, Bob Tate, Casey McClellan, Steve Ahlgreen, Tyrell Robinson, Cameron Phillips, Dawson Hoyt, Matthew Van Blarison, Candace Diekmann, Frank Lopez, Josh Huntsman, Zackary Buffington, Trey Jense, Reagan Hunt, Travis Gale, Makai Martineau, Douglas Hall, John Graff.

**CALL TO ORDER:** Council Member Barnes gave the opening prayer; the pledge of allegiance was led by Council Member Adams.

**AGENDA ORDER APPROVAL:** Council Member Marchant moved to approve the agenda order; second by Council Member Adams; vote unanimous.

**ADMINISTRATION AGENDA – MAYOR AND COUNCIL BUSINESS; STAFF COMMENTS:** ■ Marchant – on a personal note I would like to do two things, the Cemetery looks great, it shows a great deal of respect. I am grateful for the effort, we have an attractive cemetery, and they should be commended. Also, I appreciate Tom Jett being with the Fire Department and providing them with a non-smoke filled dinner of chicken, the Fireman appreciated it, he is sometimes the unsung hero. ■ Black – the roll-off dumpster at the baseball park, it is getting ripe, dump it and maybe relocate it for the tournament. ■ Cozzens – can we get an update on the broken pipe that is up the canyon. Kit we have been up several times, as recent as Monday. We are looking for a short term solution to get the water back into the system. Then depending on what UDOT does, get a more long term solution in place. We scoped out what we plan to do on the short term, install 100 feet of pipe and splice it in. I met with Jim McConnell of UDOT and he is committed to clear a path, it is very rugged. We hope to have the temporary repair in place in two weeks. The UDOT Commission is meeting Friday to hopefully get more funding; it will help stabilize the slope around our spring. We don't want to put too much expense until they do that. The permanent fix will be 2 to 3 months. ■ Recognition & appreciation to Jerry Neilson for his support to Special Olympics – Chief – for 25 + years

we have had a relationship with Special Olympics, Utah does a Torch Run. Sergeant Bulloch heads that up in our Department. He wants to recognize a resident that helps us. Sergeant Dave Bulloch – Jerry Neilson has worked with us on Special Olympics, without his involvement it would not be as successful as it has been. Sgt. Bulloch presented Jerry with a plaque and a Police Department Challenge Coin to thank him for his involvement. Chief – we sell shirts and hats, if we don't sell them Jerry sells them. ■ Update on Quichapa Test Well project – Jonathan Stathis: Last week Grimshaw Drilling installed a pump, it got hung up at 380 feet, we don't know if it was a cave-in or shelf. We were able to pump the well, got samples on Monday and have sent them to a lab for testing. Once we get them back Gary Player will finish his work. We were unable to pump as much as hoped, but we did get good samples. When we get the samples back we will compare it to the water in the valley. We feel it was a good project. Black – are we testing on quality as well? Jonathan – yes, the age of water and the water quality.

**PUBLIC COMMENTS:** ■ Summer Games Information – Casey McClellan: Councilman Marchant your granddaughter and grandson are marvelous, they are folding shirts now. We begin tomorrow, Cedar City will transform into a lot of cars and people. We are encouraged to have people in our restaurants and hotels. We anticipate 9,500 to 10,000 athletes, we are at 7,300 now, but it changes hourly. We are excited on participation, we also have a fantastic Board, they gave us a punch and encouragement and we had a great year raising money. Things are good, we are excited. We hope to see all of you out and about. We could not do it without the support of the City, we are mindful of the support, the parks are beautiful. This is the 27<sup>th</sup> annual games. If you heard rumors we are moving to Logan, trust me we are not moving. It is our games and we will have a fantastic 2012 games. Black – great job. Why not more gray hair. Bob Tate and Steve Ahlgreen are both here also. Bob retired from the City position, we are fortunate to have him with us. Mayor – the City has had a written policy to not allow signs or banners in the downtown park, only at the Mayor's Park. We let people put them if they schedule an event. They will stage in the park and have it reserved and I talked to staff about having banners up earlier, about 50 or 60 banners. We try not to do that, but we will for this event. Casey – Opening Ceremonies a week from tomorrow, Thrillbillies will perform, I have not heard or seen them, but the tweeny age has, we ran into hurdles to get them here. Some of the expenses have climbed, it will be amazing show, interesting, we need people to buy tickets and come in so we can have a fantastic night. One of the honorees has passed, Trina Lowry, we will honor her family. Hopefully you will be there to join us. We could not do it without the community members or the City.

**CONSIDER REQUEST FOR A SINGLE EVENT PERMIT FOR A BEER GARDEN AT THE ELKS HORSE SHOE TOURNAMENT – CEDAR CITY ELKS**

: Frank Lopez – last year we had the single event permit, the money we raise goes to scholarships and shoes for kids and food baskets. It is a way to get our members out. Mayor – it went well last year. Chief – we did not have a problem. Some of the funds they raise, they buy shoes for kids we identify at Shop with a Cop. They also provide breakfast for the children and Officers the morning of Shop with a Cop. Consent.

**CEDAR CITY HOUSING AUTHORITY NEW AFFORDABLE HOUSING**

**PROJECT/IMPACT FEES – HEIDI MILLER:** Heidi Miller – I am here for the Housing Authority. We are building a new building on 34 South 100 East. We house low income families. We have targeted for people over 62 or with a disability. We would like the City to consider working with us on the impact fee for the facility. The income limit is \$11,700, rents from \$115 to \$222 per month. The vacancy rate is 0. We have 113 on the waiting list; we will take people off the list and put them in the new units. The Utah State Code gives the Council the ability to waive or defer impact fees for these types of facilities. We would like it all waived, but we are realistic. Paul – we waived transportation and ½ the Parks fees last time. Heidi - the City is supposed to consider affordable housing. The commissioners are appointed by you and we serve as the tool to meet that requirement. We have never asked for administrative money. We asked for a waiver on our last building. Jace – when Port 15 was created a portion of the tax increment money goes to the Housing Authority. It is my recollection is that the money is to serve as mediation for these requests. Heidi – we also came when we built two single family homes. Paul – we did not waive those fees, we collected them when they were sold. Jace – it looks like we have paid about \$50,200 to the Housing Authority. Heidi – my understanding is that we would use that for affordable housing. We hope to use a portion of that for construction. We have a shortfall. We have \$1.5 million in grants, loans, and donations. We are hoping to use those funds for construction. It is my understanding that I will approach the Council when we use the funds to disclose how they are used. Cozzens – what is the bids? Heidi - \$1.7+ million, about \$220,000+ short. If we don't get the fees waived, could we at least have some deferred to be paid during the first year of occupancy? Jace – when we get tax increment money we send the money to the recipients. Heidi – that is in an agreement with the State Trust Lands. Nina – do you have discrepancy to spend those funds or do you hold them? Heidi – we hold them and hope to use them for this project. Paul – when Port 15 was created, you had a choice to use the funds locally for affordable housing or send the money to the Olene Walker foundation to use the funds. Heidi – when State Trust Lands came down they audited our office. They felt the agency was capable of taking care of the 20%. Paul - Only 20% of the tax increment money coming from Port 15 goes to affordable housing. If the RDA started a new project it would have to be done also. Marchant – looking at minutes from December 1 & 8, 1999 it looks like we have set a precedent, the fees be waiver or modified. Are we not in the same situation now? Paul – past councils cannot tell current councils what to do. Precedent is something you are bound to follow, you don't have that, but you have past history. The waiver of fees is within the City's discretion. If you want to waive them it is fine, if you want to do what you did last time that is fine also. Mayor – what are you asking for? Barnes – the ordinance states that it is on a case to case basis. Paul – yes, the impact fee ordinance says you have the ability to waive on such projects, like affordable housing. Mayor – total are \$51,405. Heidi – we would like all waived, but I understand it won't all happen. We would be grateful for any and then a deferment on the rest. Rick – some of the rationale, on waiving the Parks and Transportation fees, we talked that the tenants will not do much driving and the parks in that part of town are already established. The water, sewer, storm drain would be impacted. Cozzens – you have a waiver on the parking? Heidi – we got a variance from the Board of Adjustments. Barnes – how do you pick one impact fee, why not across the board? I would have a hard time with that. What is the 20% from the RDA? Jace – I have in the budget the actuals for 09-10, 10-11, they were close to \$30,000. For 11-12 it

says \$20,000, but I think it is higher. I think it is closed to \$80,000 over the 3 year period. Heidi – I think it is \$82,000. Jace – it is 20% of what comes in. Barnes – that is great. Mayor – you can think about it or come up with a number for next week. Barnes – on the deferment what was it? Paul – the fees were collected when the home was purchased, that was done on both homes. We did collect all the fees. Heidi – what you defer I would request that it be from the point of occupancy give us 12 months to pay it. Paul – one proposal is you set the amount you want to defer and we will write the agreement to have money paid from the Port 15 money. Barnes – you built the last building in 1999. Heidi – since then we have acquired 3 buildings. The arena is highly competitive, the big push is in single family homes; buy existing homes that have been foreclosed. I cannot say we won't build apartments; we are competing with for profit agencies. We go with where our strengths are, and it looks like existing single family homes. Action

**PUBLIC ACCEPTANCE OF A GIFT FOR A CEDAR CITY POLICE OFFICER – CHIEF ALLINSON:** Chief Allinson- City policy and State law make is a punishable offense for an employee to accept a gift over a value. Justin Ludlow was the School Resource Officer at Cedar High, and he just completed his time there. CHS gave him shoes that value at \$100. We want to make sure we are in compliance and acknowledge this in a public meeting. It was for appreciation as the SRO and also for helping coach.

Scout Troop from Summit was at the meeting and recognized.

**CONSIDER THE PURCHASE OF A TRAILER MOUNTED BOOM LIFT – WALLY DAVIS:** Wally Davis – we received 4 bids; the low is from Robinson Rentals, a local supplier. One problem is when we put it together a year ago I did not budget enough. I would like to use money we had approve for a top dresser \$20,000, so we would like to transfer \$3,050 to purchase this equipment. The use is for Christmas tree lighting in the City Park. Also fields at the Hills windows to wash as well as Aquatic Center and to change light bulbs in the parks. Cozzens – do the operators have to be trained? Wally – we have rented one in the past, we will train. It goes up 23.6 feet. Consent.

John – with the balance of the \$20,000, I would like a walk behind reel mower for the infields. Wally – I will work on bids for one.

**REVIEW CONTRACT WITH TRAVELERS INSURANCE AND RECOMMENDATIONS FOR THE 800 WEST WATERLINE PROJECT – CHAD BOSHELL:** Chad – we have been dealing with Travelers Insurance for the 800 West waterline project. They went to bid and John Orton was the only bidder. They issued a notice of award to John Orton, but it is not finalized until Travelers, the City and John Orton agree. The original contract is in place; John Orton has accepted that contract. Cozzens – when will they begin? Chad – they have 5 days to begin after the notice to proceed and then they have 70 days to complete. Consent.

**CONSIDER BID FROM NICHOLS BUILDING FOR CONSTRUCTION OF A SNOW REMOVAL EQUIPMENT BUILDING AT THE AIRPORT – RUSS VOLK**

: Russ – Nichols Building was the lowest qualified bidder. We are requesting you accept the bid and allow the Mayor to sign the contract. It is for schedule A & B. Schedule C will be complete by us. A city right-of-way is not a refundable item. The next item on the agenda is a change order for the completion of a bathroom. It came in at \$15,000 so we will do it ourselves. Marchant – will the funds cover the bathroom as it has been withdrawn? Russ – typically no, but it can come out of our share. We can do it much cheaper. It is a 5x5 ADA bathroom with a sink and toilet. Mayor – we have the resources to cover the bids? Russ – yes, it is budgeted and the FAA has reviewed, we are a little over our grant but they said they will cover that. Consent.

Barnes – I appreciate you using your resources. Black – I encourage the Council to go to the Airport and have Russ take you on a tour. Russ – there is a standing invitation. It takes 1 to 1.5 hours. There is a lot that goes on beyond the fence. Mayor – every week we do a complete tour of the Airport property for inspection that is how the plane crash in St. George was discovered. Russ – it is done every day. Russ – with the introduction of regional jet Delta has put in special pricing \$112 round trip. I don't know how long it will last. Also, for the first 5 months we are at 5,764 enplanements with Skywest and the Tours. Cozzens – we talked about additional marketing, have you discussed that. Russ – we have discussed, but we want to include Maria Twitchell, we want to find target areas and then discuss it with you. Leave it in the budget for now. Marchant – do the funds need to be earmarked? Jace – they are now in employee benefits, you can leave them or put them somewhere else, we don't need a public hearing for that.

**CONSIDER CHANGE ORDER #1 FOR CONSTRUCTION OF SNOW REMOVAL EQUIPMENT BUILDING – RUSS VOLK:** This item was discussed with the previous item. Consent.

**CONSIDER A WORKSITE LEARNING/ON THE JOB TRAINING/ EMPLOYMENT INTERNSHIP OPPORTUNITY AGREEMENT WITH THE STATE OF UTAH DEPARTMENT OF WORKFORCE SERVICES – PAUL BITTMENN:**

Paul – we get some employees from Workforce Services. This will be for 17 or 18 year olds for a paid internship; it gives 3 month exposure to which ever operation. We pay the employee up front then WFS will reimburse with \$150 extra for overseeing them. It does not cover workers comp insurance. It is their program; they can work up to 3 months in various departments. Black – what prompted the up-front money? Paul - WFS changed their program, and the local office was told that is how it is to be done. Barnes – how many interns in a year? Paul – I don't know if we have used any on this program. We use janitorial on a different program. Consent.

**CONSIDER BLANKET CONTRACTS FOR THE FOLLOWING:** Jeff - each year annually we do these contracts. Wally also uses the blanket contract for his tree trimming. The towing is used during chip seal process.

**CHIP SEAL ASPHALT OIL SUPPLY:** Jeff – Last year we had two, Paramount has moved to Phoenix and they chose not to bid. We have Asphalt Systems and Mountain States. We used Mountain States last year. The CRS-2 is \$17 per ton higher this year. I recommend we use both companies using different products on different streets. CRS-2

we want Mountain States. On the P.A.S.S. use Asphalt Systems. Adams – is that the test we used last year? Jeff – no, that is used for newer streets. This year it is on older streets. It will be tight this year. The cost is \$46,800 higher this year from last year. We have four streets, 100, 200, 300 and 400 that have train tracks. I need direction on what to do with that. Mayor – they are abandoning that, but we don't know when. Kit – I will check with the Railroad. We are planning to chip seal, we have started skin patch. We try and keep money so we can start before the new budget. Cozzens – are the prices locked in? Jeff – they say if we can get done by the end of August they will be good. We will use Mountain States for CRS -2 and for CQS- 2to 1. Last year we used CQS and may still, but it is the same price, it is a quick set product. At the end last year they made a LM, we liked it but it was not bid this year, it is a lot more money. GSB-88 if there is a road that will fit into I would like to try that. It would be provided by Asphalt Systems. Rick – we have split the bids before between two providers. We will have it spelled out next week.

**CHIP SEAL ASPHALT OIL APPLICATOR:** Jeff – J&T Peterson is the only bid. They have provided it for several years. The price went up \$10 per ton from last year. When budgeting I called around and used what we had last year.

**TOWING:** Jeff – we had two bidders, Bradshaw and Mountain Towing. \$29.50 Bradshaw, they are low and we used them last year.

**TREE TRIMMING:** Jeff – we only received one bid, Professional Tree Service, Inc. We had a mandatory site walk that we have done the past few years. We identify streets and then they go through and give us a price. It is \$150 per tree. We looked at it extensively. A few years ago we tried to do it through a different contractor and there were a lot of angry people here because of how the trees were trimmed. They are professional arborists. Once on the blanket contract Wally can use them also. He looks at the average and works it out. Barnes – are they the resident's trees? Paul – it is more effective for us to get it done. People will not trim their trees. If you have a different tree trimming charge. Black – I just wanted to see how they bill Wally. Wally – my trees are huge; they spend 2 hours per tree. We do ground prep. Marchant – when will you fix 200 West? Jeff – when you approve \$800,000 to redo it. Jeff – by trimming it also helps with garbage pick-up. Mayor – the Power and Cable companies also trim trees. Consent.

**CONSIDER TASK FORCE INTERLOCAL AGREEMENT – CHIEF ALLINSON:**

Chief Allinson – in 1988 Iron/Garfield/Beaver entered into an interlocal agreement. It has not been updated. Beaver dropped out and now they want to be back in. They will put an officer back in office. It is a grant and the State wants an updated agreement. We need to have it signed by the Mayor. We started an emergency response team also. This team is made up of Officers from Cedar, SUU, Brian Head, Parowan and Enoch. We want a mutual aid agreement to have everything covered for liability. There is a board that governs this and it is made up from each agency. I will have final copies ready for next week. Marchant – why did Beaver pull? Chief – I am not sure, they may think we did not spend enough time in their area. Mayor – did we not deploy our SWAT Team to Beaver in the last 5 months? Chief – yes, we also go to Garfield County often. Cozzens – is it a good program? Chief – yes, I don't have enough calls for a team in our area.

Cozzens – does the agency keep the seizures and forfeitures? Chief – we are the fiduciary, the money comes to the city and is earmarked to use in the Task Force. Paul – the Task Force uses the money until it disbands and then it the money is split between the agencies. Consent.

**CONSIDER REPLACING ROY HOUCHEN’S POSITION IN THE POLICE DEPARTMENT OF THE CRIME SCENE INVESTIGATOR/EVIDENCE**

**CUSTODIAN – CHIEF ALLINSON:** Chief – we have a vacancy in the Crime Scene Investigator. We need to have this filled, it is a vital position. Roy has been with the City for 40 years. The job has grown up around him. It will be open internal before going out. It is a civilian position. Special Action.

**CONSIDER AN AGREEMENT WITH QUESTAR GAS COMPANY TO PROVIDE NATURAL GAS SERVICE TO THE GOLF COURSE CART**

**BUILDING (\$2,678.27) – KIT WAREHAM:** Kit – we have gas heaters and hot water heater in the new building, it is to provide the utility to the building from Questar. It is for the installation of line and meter and federal taxes we are charged. Consent.

**CONSIDER CHANGE ORDER #1 ON THE MAIN STREET PARK SOUTH FENCE PROJECT – KIT WAREHAM:**

Kit – it was decided to have the contractor install the rock material under the fence; it is a 10 foot strip at the back of the sidewalk. Total cost is \$3,100; there is money in the budget to do it. Consent.

**CONSIDER BILLBOARD AGREEMENT FOR LEISURE SERVICES – DAN**

**RODGERSON:** Dan – I met with the Golf Course when I was first here, John felt the best way for exposure is the billboard on I-15. I stumbled into Rich Gillette who has a billboard on I-15. It is in rough shape, in disrepair. I had Kit look at it. I offered to rebuild the billboard to use it for space. I was hoping to use in house crews. I also approached the Tourism Board, the concept is public/private partnership to rebuild an eyesore and get exposure to the Golf Course. Black – where is it? Rich Gillette – west of Canyon View High School. Consent.

**CONSIDER REPLACING THE RECREATION COORDINATOR POSITION –**

**DAN RODGERSON:** Dan – we received a resignation from Susie Pederson and want to refill the position. This is a crucial position. Black – I would like to expand that. We have Dan in a catch 22. We want program to the fullest extent. We are not giving him staff to do it. I would like to take the position, give Susie our best. Take the grade 9 and make it a grade 12 we would have a few dollar savings and hire someone with supervisory background and programming to take some of that off Dan’s plate. I want to fill it at a 12.

Rick – Natasha and I have worked with Dan and enhanced the description. We are suggesting that if you approve filling the position we can take it through the reclassification process and move in that direction.

Marchant – we are going to redefine the position. Paul – the staff does that, not the Council. But you can suggest to reclass the position. Barnes – that is a good solution.

We don't want to wait another week, it is on special action.

**CONSIDER TWO LIBRARY BOARD APPOINTMENTS – MAYOR BURGESS:**

Mayor – we have two library board appointments, Barbara Corry and Berniece Rember. Consent.

**CONSIDER PLANNING COMMISSION MEMBER APPOINTMENT – MAYOR**

**BURGESS:** Mayor – Dave Eberhardt resigned, he has the business community, I am recommending Jill Peterson to the Planning Commission. She will be reappointed in December. Consent.

**CONSIDER THE PUBLIC WORKS DIRECTOR POSITION – MAYOR**

**BURGESS:** Mayor – when we talked a few weeks ago, we had 3 options and as we talked about it and made a proposal and then debated on how to make changes in pay. We sent to you what we are proposing. Pay the individuals out of class. Cozzens – is the 5% what you were proposing? Mayor – it is less. The difference is \$11,752. Is this what we want to do? Black – it is up to 180 days? Mayor – yes and then the City Manager can extend it. Marchant – then we will look at it. Paul – it does not need a vote, staff can do this up to 180 days and then City Manager can extend it. You can give feedback, but it does not need to come back for a vote. Barnes – we be notified in 180 days if we are continuing on. Cozzens – I would like to review it also. Black – we are asking them to be more administrative. I would like a report in 180 days from each of them. We are creating 3 or 4 mini departments and I don't know if it is best for the City. They need to be paid for what they are asked to do. Mayor – the money will be budgeted, so if it is not working we will ask to fill the position.

**CONSIDER AN RFP FOR COMPETITIVE BIDDING ON THE CITY'S**

**HEALTH, DENTAL & VISION INSURANCE:** Paul – this RFP asks brokers to get quotes for the program we have now. You need to realize that from not having gaps in insurance the open enrollment with Select Health will proceed so people can get the insurance they need. You will get the RFP back in two weeks, if there is something you like better there is a gap in time to move from Select Health. The other program may not kick in for 60 or 90 days. Open enrollment is when employees go in and change how they do their insurance. Mayor – if there is an employee electing not to be on our insurance they have to do it during open enrollment. Special action.

**PUBLIC HEARING FOR THE FISCAL YEAR 2012-13 BUDGET – JACE**

**BUNTING:** Jace – the amendments are summarized on Exhibit “A”. These are items you wanted further discussion on. You need to decide if you vote on a budget next week or not. Mayor – we plan to vote on the budget next week, if it doesn't work we need a special meeting on the 20<sup>th</sup>.

Reduce the amount of Community Events Promotions in the Community Promotions budget. This for outside organizations that come and petition you for a piece of the pie. Summer Games, Rodeos, Volunteer Center have come to get that. There is \$54,000 budgeted. Barnes – we want to make a line item for the Summer Games. Paul – you could have the Summer Games as part of the budget, they would provide information on



their economic impact on the City. If you keep money in that account for the other organizations then you just as well leave Summer Games in. Barnes – they (new councilmen) have never sat through the process; we are guessing and choosing who impacts the economy. I would like Summer Games through events. We give money to Utah Shakespeare Festival. Jace – they go through a public hearing also. Barnes – it is hard to decide what groups to give it to. Cozzens – Summer Games, do they get RAP Tax money? Jace – no.

Prairie Dog Fence for \$18,000 not included in the budget. There is \$7,000 in grant money they want to disburse before June 30<sup>th</sup>. Black – if we are not guaranteed that building the fence they are proposing that we can control and take the dogs, then why are we doing it. Mayor – we are guaranteed. Black – do we have it in writing? Mayor – we will get it. Wally – part of the problem is it is open on one end. There are discussions, and no one seems to have the answer if they will give us the ability to take the dogs. Rick – we will find out from UPDRIP. Mayor – that is why we decided not to fund this in the budget. Wally – it was originally a test for the Golf Course, but that cost will be over a million dollars. Mayor – the heartburn I have is it is close to the playground and we will get sued. John – even if we get a guarantee, can we provide our own design? No. They have to approve the design. Mayor – the best thing would be to build a block wall that the kids won't get hurt on. It would be very expensive. Scrap it.

Amend the CATS for the purchase of a passenger bus and ADA van. We want to take that out. Rick – we want to have an amount left in the budget for a bus if one of the two busses dies. We will have a price from UDOT for next week.

Reallocate funding in the Airport from Employee Insurance to market tour groups. Mayor – we don't have to do anything with that. Marchant – leave it as is.

Consider employee reclassifications and salary increases. There were questions if you wanted to do all or some of them. Mayor – we made a recommendation, they can vote on each individually or as a group. Jace – all are included in the budget, you would motion to take them out.

Corey Childs – the reason we asked for the reclass is because in the past we have had maintenance workers that can only do oil changes and tires. It is difficult to keep the individual busy all day. The frustration I have had is I have had high technical jobs to be done and he was the only one available, but he could not do the jobs. We then hired Dusty Kamniska and he showed us the ability to have four mechanics. He was doing maintenance and mechanic and kept our level of service up. He was a mechanic working out of class, but not paid out of class. I have the position open, I held off on hiring hoping to do the reclass. Cozzens – I talked with Corey and felt good. Black – we have some mechanics doing oil change but they are also doing safety and maintenance on vehicles. Corey – it is rare we just do an oil change. I have one that does the oil changes on the trucks because he knows what to look for on air brakes.

Dan Rodgeron – we have met with John a few times about re-writing the job descriptions on the Parks. He made suggestions on the descriptions so a Park

Maintenance Worker II, or Lead Worker or Foreman. We want one of the positions a lead worker to make a hierarchy to do supervision. Black – one position? Dan – yes, if that is the second in command in Wally's Department. He will be supervising 3 or 4 staff. If it goes to second in command that would need to bump significantly. Adams – originally you had two. Dan – the idea is to have the maintenance workers, labor, not supervising. We want a second tier, supervising seasonal workers. We recommended two reclassifications, but it was recommended to move forward with one at this time. Originally we wanted two. Black – in my opinion it falls along the same lines of recreation, the opportunity to have someone to supervise and make decisions. I can support going to that point. I would like to see the dollar amounts to make an interim position, maybe a 9. I see this position an 11 or 12. Rick – one of the things we need to look at is where Wally's supervision would end and the next would begin. He supervises the 4 full time and the Sexton. If we are looking at this person for the Park Workers does it change Wally's supervision? Would Wally evaluate all 5 individuals, or would the Lead Worker evaluate some of them. Black – I would like your recommendation. Rick – some hierarchy positions are asked in other departments, but evaluations are left with the Superintendent. Black – they could consult and work together. Paul – this is a good exchange of information, but when you vote it is on money, not on the descriptions. This is in the budget, but you need dollar amounts. Barnes – how is that going into a lead worker. Wally – it got changed to one as a Park Superintendent, supervise 3 full time maintenance workers. Mayor – we have reclassifications for two workers in the budget. We will add the numbers and find the cost of the new position and adjust the dollar amounts in the budget. We are not asking for more people, only reclassification. Wally – all my people are working supervisors. I get bogged down in my office when I should be out. Today I rewrote a job description to help with hiring and firing, evaluation of employees and over lead park workers that are over facilities. It will still be in charge of some of the facilities. We are a thin department, we are overworked. Black – I have the same feelings here and with water and wastewater. I would hope that if we create some administration supervision and help that it does not negatively impact their work in the field. They are in my mind working supervisors and need to be working.

Mayor – that was the advantage in the original proposal, the one person will have more administrative stuff and will not be able to work as much. If we had two, it would give them responsibility, but allow them to work. Black – to me what was presented was not a whole lot of difference in what they do now. If you rewrite that the description I could support it. Mayor – keep in mind that the reclassifications are by jobs they assumed, we felt they were working out of the original responsibilities. We have added venues and part time people. If we do one it will change from what we are doing now. Black – if we don't change the description then why reclass. Mayor – because they are doing what is not in their job description. Black – then reflect it in the description.

Robbie Mitchell – I talked with Councilman Black so I handed out a paper a few weeks ago to you. This breaks it to Water Worker I, II, III, IV and shows what the different requirements are. I am asking for two grade 11's. We have tried to get this reclassification for 10 years. It spells out the different certifications and job requirements.

Darrell – collection operator, I have four and four treatment plant operators and one lead operator at the Plant. The Collection Department does not have a lead worker. We have an individual that has stepped up and took the responsibility. When the Department was created every decision that was made they had to call me to come in to town. I gave him the responsibility to make those judgment calls so I don't have to come into town from the Plant each time. That is a grade 10 to 13.

I also have a laboratory technician. It is a grade 9 and it requires a Bachelor degree in chemistry and technical to keep the lab certified. It is the lowest paid position. I want to reflect the pay with the technical work she does. It requires a degree. It is from a grade 9 to 11. Black – is there a requirement to have our lab State Certified? Darrell – yes. Jace - A grade 9 is \$31,196.

Consider Police Department salary adjustments, there are two proposals. Black – how many officers? Chief – 18.

Consider vehicle purchases. We had discussed that after the budget is adopted bring all to the Council for review after the Fleet Department has been able to put together information on the mileage, etc. Black – if the vehicle replacement is budgeted but does not happen the money goes to an unappropriated fund balance and then go to the percentage that can go to the general fund? Jace - the capital requests are out of the capital improvement fund. If it is not purchased the money would stay in the fund for future allocations. They will come all at one time. Rick – then we will make the purchases as you approved them. Black – will the money need to stay until the first of the year? Jace – the reason we ask Departments to wait is because of the cash flow, a carry over when funds are tighter, we do run in a deficit at times. If the economy tanks and you have not spent the money then it does not create a problem. We are in a unique position because the money is there. However rather than change procedures, we have left it as it has been done. You can also look at projects that are critical with the weather, do it in the fall, but wait on others.

Cozzens – the police cars running a year longer, there is \$239,000 for cars. How do we handle that if we vote on the budget? Chief – we budget to purchase in February. They may go into next year budget if we push them. Black – if it is in capital it would stay there. Jace – it is general fund budget. When he makes his presentation he provides us with a chart of mileage, we can look at it for next week. Mayor – you can take some money out or leave it in and it will be in the capital reserve fund. We will have more money in the carry over fund. Jace – there are 7 vehicles budgeted, if you leave them in and then only purchase 5; I will only transfer the money for the 5.

Rick – we also have other equipment in the budget and some are in the enterprise funds such as the garbage trucks. Our intent is if the garbage truck is approved then surplus a few of the old budgets, I don't know if it is as tight as the general fund. Jace – probably not. The other option is to keep it in the budget and then when you look at all vehicles you can reduce it then and it does not require a public hearing.

Consider health insurance modifications. It is already being dealt with. Black – we will

fund Select Health and so it is there if we don't find something better.

Barnes – we adjusted the maintenance on this building. Do we have other buildings within the City? Mayor – we have not changed, we were doing it different; we have only been spending the \$15,000. Rick – we are using with Bruce's supervision hourly people and getting by as inexpensive and thorough as possible. Barnes – have we done a study on the cost by square footage on what we should be paying? Jace – we have not done that, but one discrepancy is buildings with elevators, they are expensive. Barnes – the University has done that and they have saved money. Rick – we have not asked to have a full time person. At Treatment Facility Darrell does it himself. At Public Works they have someone 9 hours a week. Irons – we do our own at the Fire Station. Rick – the School District has full time staff, we are using hourly. Cozzens – are the buildings programmed for the heat/cooling to be lowered on the weekends? Kit – yes. Mayor – if you start doing those studies, you need an extra piece, we don't have the manpower. Barnes – it is conservation. Mayor – I have talked with the School District and they spend a lot of money and are not convinced that they have got their money worth. Mayor – I would like to spend more at the Heritage Center and it is too big of a building for their staff.

Mayor Burgess opened the public hearing. There were not comments made. The hearing was closed.

We are going to propose to vote on the budget next week. Jace – they will vote on each item and trust that I get the corrections in the right place. Approve the budget with those changes.

**ADJOURN:** Council Member Barnes moved to adjourn and move into the special action meeting at 8:15 p.m.; second by Council Member Cozzens; vote unanimous.

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Renon Savage, CMC  
City Recorder