

**COUNCIL WORK MINUTES**  
**MARCH 7, 2012**

The City Council held a work meeting on Wednesday, March 7, 2012, at 5:35 p.m., in the Council Chambers, 10 North Main Street, Cedar City, Utah.

**MEMBERS PRESENT:** Mayor Joe Burgess; Council Members: Ron Adams; John Black; Paul Cozzens; Don Marchant.

**EXCUSED:** Council Member Nina Barnes.

**STAFF PRESENT:** City Manager Rick Holman; City Attorney Paul Bittmenn; City Engineer Kit Wareham; City Recorder Renon Savage; Finance Director Jace Bunting; Police Chief Robert D. Allinson; Fire Marshal Mike Phillips; Leisure Services Director Dan Rodgerson; Parks Director Wally Davis; Library Director Steve Decker; HR Specialist Natasha Hirschi; Airport Manager Russ Volk; Project Engineer Jonathan Stathis; Wastewater Plant Superintendent Darrell Olmested; Fleet Supervisor Corey Childs; Street Superintendent Jeff Hunter; Aquatic Supervisor Derek Bryan; Police Lieutenant Darin Adams; Building Official Larry Palmer; Water Superintendent Robbie Mitchell; Economic Development Director Brennan Wood.

**OTHERS PRESENT:** Mike Green, Melodie Anne Jett, Tom Jett, Keith Markley, Beverly Burgess; Brindley Oldroyd, Adrienne Beazer, Brooklyn Trotter, Eric O., Stephen Solomon, Jason Hanks, Emily Bowles, Ronald Riddle, Cris Espinoza, Shaun McDonald, Darrin Grover, Ian Keyes, McCall Rynearson, Anna Dalton, Ray Munson, Ian Depsey, Jill NaKayama, Tony Savent, Keith Nichols, Kristen Daniel, Linda Brown, Drew Stathis, Kathryn Stathis, Meghan Fessia, Ashley Christensen, Holly Coombs, Kyle Kopp, Doug Hall, Cathy Wentz.

**CALL TO ORDER:** Council Member Marchant gave the opening prayer; the pledge of allegiance was led by Council Member Cozzens.

**AGENDA ORDER APPROVAL:** Council Member Cozzens moved to approve the agenda order; second by Council Member Black; vote unanimous.

**ADMINISTRATION AGENDA – MAYOR AND COUNCIL BUSINESS; STAFF**

**COMMENTS:** ■ John – sorry for being late. ■ Kit – UDOT had preconstruction meeting on the slide. Everything is on schedule to start on March 15<sup>th</sup>. The schedule has been moved up a week for opening the temporary road. Equipment has been moved up to the site so they can start on the 15<sup>th</sup>. ■ Paul – Taz Biesinger, President of the Utah Home Builders Association, wants to come give you a presentation on impact fees. He cannot make it on a Wednesday; do you want to have a special meeting? The Council will meet on March 22<sup>nd</sup>.

**PUBLIC COMMENTS:** ■ Volunteer of the Month Fred Lohrengel – Amy Brinkerhoff, Volunteer Center: Amy presented Fred Lohrengel who is a board member with the Family Support Center as the Volunteer of the Month; she read the attached Exhibit “A”. Board Member with Family Support Center.

**CONSIDER A T-HANGAR LEASE AT THE AIRPORT FOR VAUGHN**

**MONTGOMERY – VAUGHN MONTGOMERY/RUSS VOLK:** Russ – the City T-Hangars have 5 spaces available, spot 2 is available, and Vaughn would like to lease the space for a one year period. We have rented to him before. John – are there different duration of leases? Russ – yes, Wild Land is a 20 year period. The City leases are a minimum of 1 year with a maximum of 5 years. John – no security deposits? Russ – it is an unimproved building, nothing you can do to hurt the property. Consent.

**CONSIDER A BEER LICENSE FOR PATRIOTS, 1155 WEST 200 NORTH –**

**KEITH MARKLEY/CHIEF ALLINSON:** Chief – Mr. Markley has requested an off premise beer license. The location is an approved zone. We have completed a background check, and have reviewed his criminal history. We have also contacted his references. We recommend approval. Consent.

**CONSIDER AN ORDINANCE ALLOWING ANGLE PARKING FOR**  
**SOUTHWEST PLUMBING ON 200 WEST SOUTH OF 400 NORTH – MIKE**

**GREEN/PAUL BITTMENN:** Mike – thank you for letting me come and present my ideas to you. One of the companies is Southwest Plumbing Supply, but we also have a lot of other companies that are successful. We were founded in 1989 on 100 West. We had 1 employee, 1 truck and 1 building. We now have 12 buildings, 7 in Cedar City, 44 vehicles 28 in Cedar City, 80 employees, with 64 in Cedar City. Of those employees, 49 work at the location on 200 West. We have a parking problem. We have tried to move people around. We would like to have angle parking on the front of the building, which increases the parking by 6 spaces. We tried it for a week and it was a big hit with employees, neighbors and vendors. Don – did you get in trouble? Yes. Mike – the road is unique, it is a wide road where we are located. From 400 N. to our location it is 51 feet wide, and beyond is 33 feet wide. In front of our building is 71 feet. We looked at other streets in the area. 500 West is 45-48 feet wide 400 West is 40 feet, 300 West is 52 feet, and 100 West is 68 feet. Every Saturday we donate our building to Bountiful Baskets Co-op which is also a problem. I contacted business owners and residents in the area and they all agree it would be good. There is angle parking at SUU, that street has a turning lane and parking and it is 71 feet and 70 feet. Our street is wider. We decided to do a traffic count. At SUU from 8 a.m. to 5 p.m. we had someone count every car. Their traffic was 4,329 vehicles. Yesterday he sat on 200 West between 8 a.m. to 5 p.m. there were 458 vehicles, 98 were our employees. There has been talk about angle parking not being safe, I thank Chief Allinson for doing his job. In the last 5 years with angle parking on 300 West the accidents are less than the prior 5 years. Based on my 2 day research, 4,000 vehicles near the University, 5 accidents per year, percentage is 0.001155. Our street does not equate to one accident per year. Councilman Cozzens has said that an ordinance can be changed to accommodate angle parking. We are doing everything we can to make the community better. We plan to hire more employees this year.

John – congratulations on your successes. What will you do for additional parking?

Mike – buy another building. We own property on Coal Creek and once we can get the track property we will build there. John – an ordinance affects the entire town. In creating an ordinance there will be signage and striping, will the costs fall on the City?

Mike – I will pay for the sign and striping. Kit – Larry went and measured the onsite

parking and they have sufficient onsite parking, they are not marked. It is not a matter of insufficient on site parking. Paul B. – the ordinance does not assign a space per person, it is a formula. John – is that also for patrons? Mike – yes, but very few patrons, mostly salesmen.

Chief – you know my concerns. It is a unique situation. I don't have as many concerns at this location as I do for others. I did have concerns on 300 West. On the video he showed, the site was better because of the parallel parking.

Paul C. – 300 West has a turning lane and this road does not. I think we do a lot for new businesses; this is a prime example of a thriving business that we can help. These issues need to be looked at on a case by case basis. When you are parallel parked it sometimes takes more than one space.

Don – most businesses provide parking on their property for the employees. Is this something that could be negotiated? Maybe we should sell the property. I had to provide parking for my employees. Mike – when you grow a business there are money constraints. We would like to buy a factory business, and we are working on that in the future. Kit – our ordinance requires a driveway behind the parking; angle parking takes 19 feet and 24 feet for a driveway, 14 feet if it is one way. Action.

**CONSIDER A RESOLUTION FOR THE ADJUSTMENT AND/OR WAIVER OF SEWER IMPACT FEES FOR PROPERTY LOCATED AT 2671 NORTH 100**

**EAST – SCOTT KRAFT/LARRY PALMER/PAUL BITTMENN:** Mr. Kraft was not at the meeting. Paul B. – Mr. Kraft can articulate his position better. I would ask that this be kicked to the next work meeting.

**CONSIDER WAIVING BUSINESS LICENSE LATE FEE FOR SPORT COURT OF SOUTHERN UTAH – CLINT OR NATALIE WATERS:**

Paul C. – I talked to Mr. Waters today, he could not be here. I visited with Mr. Waters and with Jace before Council. The Waters have owned two businesses, he said they have had 20 years of being in business they have not been late. Renon – they were delinquent in 2008. Paul – they said they did not get the bill. With these issues, is there a way to authorize City Manager or staff to waive the fees? Mayor – read a letter from Rhonda Miller, asking that her fee be waived also, indicating that she had mailed the business license with water bills, but that the check for the license had not cleared. It doesn't make sense to bring a \$20 issue to City Council if the City Manager and the Mayor can make expenditures up to \$5,000. Mr. Holman, how do you feel about it? Rick – we could have criteria that the Council is ok with. Paul C. – Jace said someone has to track that and it takes manpower. Rick – there is a possibility that if the mailings come back we could email them. I have discussed this with Renon and we could come up with some criteria. Renon – I don't want to do that unless our software will do that, right now it does not. I have some statistics, since the delinquent notices have been mailed out, 150 have paid with the penalty, 24 have returned the notice indicating that they are no longer in business, and 12 have been returned for insufficient address. Our licenses are always due Jan 1<sup>st</sup>, and we give people until February 15<sup>th</sup> to pay without a penalty. Mayor – we need criteria, not just because they are late. Jace – this is the first request for a business license waiver in

12 years that I have been here. We are reacting to a situation that is not a problem. We have 13 pages of delinquent notices monthly on water bills; I don't know that the City Manager wants to do that. Paul – it doesn't happen often, he could handle. Jace – staff handles that by backing the ordinance; if we send them to the City Manager there will be a lot more if it is that easy. John – unless we have some really good criteria, I am not going to change. Ron – I agree, if I don't pay for my license I am in trouble. It is surprising how many will pay if they are given a penalty and given a reminder. Mayor – we need to put it on action and vote on this request. Don – deal with the issue and move on. The principal involved is bigger than the amount, but when you mess with the principal it is a bigger deal. Action.

**CONSIDER AN AGREEMENT WITH WORKFORCE SERVICES TO ALLOW ADULT AND YOUTH PAID INTERNSHIPS, UNPAID INTERNSHIPS, AND ON THE JOB TRAINING PROGRAMS – NATASHA HIRSCHI:**

Natasha – This is a program we have participated in for several years. We use the different programs in Parks, cleaning and several areas. We have not had problems with it in the past. I recommend we continue using the system. Consent.

**CONSIDER PURCHASE OF REPLACEMENT VEHICLES FOR THE POLICE DEPARTMENT – CHIEF ALLINSON:**

Chief – we have been budgeted for 5 cars and one animal control vehicle. Lt. Adams brought to my attention that we had an Officer deployed and one on limited duty so we don't want to replace 2 vehicles yet. We looked at State Bid for the 3 for Police vehicles and 1 for Animal Control. We like to look at our local dealers also. We want to purchase 2 Ford Explorers, originally we looked at Dodge Nitro, and they are no longer being made. We bid both the Durango and Explorer and the Explorer meets the needs. State bid is Hinkley at \$25,059, Parkway is \$25,987 and is within the 5% so we would like to buy local. Paul – they have to match or you can look at the cost of picking up the vehicles. \$743 difference, if it costs that to go get the vehicles. Ron – do you recall a figure on getting your truck? Darin – we had 2 vehicles and it cost us \$500 last year, so look at \$1,000 for 4 vehicles. Also a Dodge Charger, low bid was not the State bid; it was Parkway for \$22,228. The Animal Control truck low bid was a Dodge 1500 from Hinkley Dodge in Salt Lake which is the State bid for \$20,469, Parkway is within the 5% at \$21,462. We will ask Parkway if they want to meet the price. If I don't buy the other cars I would like to either roll the move over, we want the money available because the two we are waiting to replace will need to be replaced in about 6 months. If they money is not rolled over, we would like it put in the budget next year, we will have 4 or 5 vehicles plus these two next year. Paul – do you allocate so much per year? Chief – we project out on a 5 year basis. Replacement is on mileage and maintenance costs. Don – the vehicle of the officer in Iraq was not used while he was gone? Chief – very little. John – what is the concerns for carryover? Jace – it is a tracking issue, we don't carry over equipment. Mayor – if we didn't carry it over it would go in the capital fund and we could budget him the extra two vehicles next year. Action.

**CONSIDER FILING THE EXECUTIVE SECRETARY POSITION AT THE POLICE DEPARTMENT – CHIEF ALLINSON:**

Chief – I brought this to you that

Betsy Carlile had given her letter of resignation. We have opened it in-house and want to start testing.

**CONSIDER FILLING A REGULAR, PART-TIME POSITION AT THE LIBRARY – STEVE DECKER:** Steve – Susan Tallent retired, we opened that position, it was approved and was filled in house and created an opening for a regular part-time position. Paul – there are other areas we are cutting, could this happen. Steve – we are the poorest staffed Library in quantity in the State. It is a choice Council can make, but we will have to cut hours at the library. Right not the hours are from 9 a.m. to 9 p.m. Monday through Thursday and from 9 a.m. to 6 p.m. on Friday and Saturday. Consent.

**CONSIDER PURCHASE OF A SOLVENT BASED PARTS WASHER FOR FLEET MAINTENANCE – COREY CHILDS:** Corey – in January when we purchased a used automatic water parts washer, and we asked to buy a solvent washer. We want permission to purchase the one we are using on a lease. I spent some time looking for other used machines, but they were all small, garage type machines. We could purchase the machine that is now in our shop for \$806.00. Consent.

**CONSIDER BIDS FOR ANNUAL BLANKET CONTRACTS INCLUDING: ASPHALT, SMALL CONCRETE PROJECTS, STREET MATERIALS, STRIPING – JEFF HUNTER:** Jeff – for striping, Straight Stripe was the only bid. They have done a good job in the past, and the price it is about the same as last year.

Concrete – we used to do our own, but then moved to local contractors. MS, KW and Gleave bid. The low bidder is Gleave Concrete, we used them 2 years ago and were happy with their work. I would recommend we accept their bid.

Street Materials - road base we had 5 contractors bid, low bidder is Mel Clark at \$4.25 ton. Sand – there is a tie between Western Rock and Ashdown. Paul – have them submit their best and final offer.

Oil – Western Rock & Ashdown Brothers lay oil and sell us oil for skin patching, and both bid on the oil. Western Rock, they were apparent low bidder and tried to adjust for changing oil prices. Ashdown bid, but said the price is good for today, Western Rock said we rose our price anticipating covering the increase in oil. Paul B. – the problem we have had with oil, for contractors we try and put in they can't change their price. The market is so volatile they don't want to take the risk. Kit – on Cody Drive there was an adjustment clause for the cost of oil, but they didn't comply with the rules on when they adjust. They can give us a price today and then give us an adjustment +/- . Don – that is the only fair way to do that. We don't know where the prices are going. Paul B. – you can contract that, but you need to stand by the contract. Paul C. – is there a problem with calling them day by day? Kit – it is not a competitive bid if you do that. Keith Nichols – we don't have a problem honoring our bid. We can also honor a weekly bid, which is competitive. Jeff – we are only talking two local contractors. Keith – that would be fair, the fuel is had to track. Mayor – the mixing and aggregate would not change, only the oil.

Chips – we had a tie between Schmidt and Sunroc. Council – do the same, best and final. On all the others we want to do the low bids. Action.

**CONSIDER PURCHASE OF ASPHALT UTILITY TRUCK FOR STREET**

**DIVISION – JEFF HUNTER:** Jeff – we were approved a truck with dump bed in the budget. \$48,975 was the State contract. What we use the dump bed for we have been running illegal. Dodge and Ford have the 2 ton trucks. Ken Garff lost the State contract for 2012, but have a 2011 they honored with a state contract price \$48,168 with 50 miles. The 2012 State contract \$51,013 which is above budget. We researched several web sites. Ford also has a State contract, they got back to me today, equipped for \$37,770.54 with the snow plow that is from Ken Garff Ford. Paul C. – did Parkway bid that? Jeff – no, I don't think they do dump beds. I recommend 2012 Ford from Ken Garff. We will need lights and radio. Jeff – we did an auction a few years ago and got rid of several vehicles. We will move it down the line and push out some other vehicles. Action.

**CONSIDER CHANGE ORDER ON THE SOLAR ARRAY FOR FIRE STATION**

**#1 – MIKE PHILLIPS:** Mike – this is a Rocky Mountain Power Grant for \$88,888. We bid the solar out and the bid was \$76,321.40. We asked Rocky Mountain Power if we could upgrade the KW from 21 to 24 and they approved that. John – why would we want to? Mike – to generate more power to help with the O&M at the Fire Station. Consent.

**CONSIDER A BUDGET REVISION FOR THE LAKE AT THE HILLS**

**AERATION SYSTEM PROJECT – JONATHAN STATHIS:** Jonathan – this is to close out the aeration project. The aeration and the road are at the Lake at the Hills. We are proposing to transfer money. \$9,000 from Quichapa Well #6 rebuild and \$4,500 from Spilsbury project. Those projects are complete and are both water projects. We are requesting to move those funds to the Aeration. John – I think this was a piece milled project. Was I right that there was a deficit on the fund we were going to pay this with? Kit – some was timing, some was engineering. Paul C. – is this going to work? Jonathan – we are going to put in some beneficial bacteria, which will be ongoing maintenance each summer. Paul – do you have other comparisons? Jonathan – there is always maintenance, if you don't do the maintenance we saw what happens. People in the industry recommend this project. You can't put in the bacteria until there is a certain air temperature. Paul – when you rotate the water, does it not wash out the bacteria? Jonathan – there is not enough turn over to lose the bacteria. It will come out of Water and Parks budget; I would recommend trying it this summer. We can bring back more information on the bacteria, but we can't do it until the temperature is higher. John – are the funding sources on board? Yes. Consent.

**CONSIDER PROPOSED CHANGE ORDER FOR \$65,000 ON SEWER LINE REPAIR/REPLACEMENT PROJECT – KIT WAREHAM:**

Kit – we have been doing sewer line repair/replacement project \$1,000,000 was budgeted. We broke it into 3 contracts; same contractor got all three, Johnny Orton for \$878,886.98. The Sewer Department has been doing ongoing maintenance and they have found over 300 additional feet of line to be replaced. The estimate cost is \$65,000, after that there would

be about \$31,000 left in that account. John – is the engineering on the contractor or city side? City, that is total project. Consent.

**CONSIDER BIDS FOR THE PURCHASE OF A SMALL TRACTOR AND TURF TOP DRESSER FOR THE PARKS DEPARTMENT – WALLY DAVIS:** Wally – update on the Lake, March 1<sup>st</sup> DWR stocked 4,500 trout, we will have them a few weeks to acclimate, we will open on March 16<sup>th</sup>. Paul – what does it cost us for the fish? Wally – no charge, but you have to have a license to fish. They stocked 10,000 last year, but we lost some when we drained the lake. Mayor – is there enough feed for the fish? Wally – I don't know. We have only seen a few that have died.

We have in the budget money to purchase a small tractor. RMT has a Kioti \$23,900. The offered a demo with a bucket, but it may not be available when it is approved. If is not available, we recommend a new Kioti for \$27,680 with a bucket. The budget was \$31,000.

Turf Top Dresser – the Golf Course has Dakota and are happy with that model. We bid it and RMT was the low bidder for \$11,555. The model 410 is big enough to do what we need, but small enough to get in areas of the Parks. Don – what does this do? Wally – makes up the difference in the high and low spots in parks. This has not been done in the Parks. This would be good for the soccer fields and the outfields of the baseball fields. John – how big is the Golf Course top dresser? Wally – about the same size, they have two. John – why don't we share this equipment? I would recommend this be moved to action and work to share with the Golf Course. Paul C. – what is involved in moving this equipment? Wally – we can pull it with the tractor. Don – could the two pieces be utilized better with two departments using the equipment? Are you using it at the same time? Wally – we could both use the equipment. I would be concerned with the condition of their equipment, it is older. Action

**CONSIDER PROPOSAL FOR DISCOUNTS/SPONSORSHIPS AND PROMOTIONS FOR LEISURE SERVICES – DAN RODGERSON:** Dan – I spoke with Paul B. when I first got here to see about discounts and sponsorships. He suggested I write something up. Marketing was a big issue when I was hired. I want to implement some great ideas. It is more to gain utilization and create a healthy lifestyle. We have a long list of coupons, two for ones and sponsorships. We would come back in 6 months with something concrete.

Paul B. – they have a budget to work with in their promotions. This is a different direction Dan wants to take. They have the ability to give some advertising passes. Paul C. – I think we need give him the authority to try some of these programs and measure it in 6 to 8 months and see how it is going. Mayor – do we have some guidelines? Dan – I want a long leash. An example would be mom's swim free on Mother's Day weekend. Events that are here give incentives. Twilight discounts, early out discounts to get people in the facility. Mayor – are you going to track this so we know the cost and benefit is? Dan – yes. Paul asked me the value. Our software tracks for us to compare days a year ago. Paul B. – does the council want a resolution so you can compare. It would be similar to what is in the write up, it gives him security and you security. The other place

you see rate flocculation is the Heritage Center. John – What about the Golf Course?  
Dan – the Aquatic Center was a top when I got here. The Golf Course and Cross  
Hollows will be the next area of focus. I want a little face lift at the Golf Course. Action  
in a resolution.

**CONSIDER BIDS FOR THE PURCHASE OF KAYAKS (RAP TAX PROJECT) –**  
**DAN RODGERSON:** Dan – Derek Bryan wrote a grant to have Kayaks at the Lake.  
He will speak to this purchase.

Derek – in June we lobbied for RAP Tax money, we received \$17,000 for the kayaks.  
We are thrilled to utilize the money to create programming. We want to thank the  
Council for the foresight. We would like to move forward with Kayaks and accessories.  
We met with P&R. We bid the Kayaks out, and received two bids, Jackson Kayaks is the  
low bid. Paul – are they durable? Derek – yes, Sports Authority has some that are not as  
durable. Jackson is more durable and they are the low bid. We lobbied for \$25,000 to  
include a storage area. We only got \$17,000. For now we will store them in the Aquatic  
Center. John – is there a pre and post inspection? Derek – yes, we will have to have  
some training. John – what will prohibit the user from bringing the kayak to the door and  
drop it off? Derek – we are going to have it secured with a credit card number. I have  
worked with Paul for the risk and waiver agreement. Paul – you get people to sign them,  
but they are not full proof. Don – they are present when the check in process. Derek – if  
they walk away they will have a boat. Dan – we suggested having a Lake attendant  
which may help with the boats, as well as dogs and fishing. The damage will be if  
someone takes it somewhere. We don't have all the detail, but they are in the works.  
Ron – how about keeping a drivers license until it comes back. John – is there an age cut  
off? Dan – yes, there are risks, so there has to be adult supervision. Ron – they can pay  
for it and walk out and take the kayak and cancel the credit card. Paul – are you looking  
at this as a money generator? Derek – yes, not just through the boats, they are for  
marketing, they will be coming into the facility, and we want it to support our existing  
programing. Paul – can we measure this in a year and see how it is going? John – will  
the Lake hold 20 kayaks? Dan – yes. There are two different styles. Consent.

**CONSIDER BIDS AND CONTRACT FOR GOLF COURSE CART STORAGE**  
**MAINTENANCE FACILITY – KIT WAREHAM:** Kit – there is \$172,883 most from  
RAP Tax for a Golf Course Cart Building. The location is west of the parking lot. We  
received bids last Friday, I had a fear there would not be enough money in the budget.  
There are two items, mobilization and shell and foundation and 16 added alternates,  
everything bid competitively. When we received the bids, the low was \$160,386 which  
was surprising. We took out one add alternative, the Street Department hauled in and  
cleared organic material, so it was excluded. Dual-A is the low bid, \$1300 item and it  
switched the low bidder. Based on what we have we recommend Dual-A Construction  
and do all added but clearing and grubbing. John – how many days? Kit – 90 days. Ron  
– I complement staff, this was interesting bid opening. Our staff is very professional in  
the way they handle things. Kit – we had one come in and write a deduct on the envelope  
and we don't accept anything but what is on the form. They were the low bid anyway.  
Consent.



**CONSIDER NEA GRANT PROPOSAL – BRENNAN WOOD:** Brennan – when staff comes to ask for a grant, there is usually a dollar to dollar match. This is a grant that the match is coming from Shakespeare, but the City needs to be the lead applicant. It is an Our Town grant. They have the funds set aside, up to \$100,000 for landscaping. There is tracking on our part, but it falls back on Shakespeare. Paul B. – we have to make sure the money is spent the way it is to be spent. Brennan – we request the grant, and have design elements. This is for the architect to design. In some cases you may worry about the applicant, they have had NEA grants before. We will see the invoice and how it is spent. This is just for design. Consent.

**CONSIDER A RESOLUTION AMENDING THE PERSONNEL POLICY PROVIDING RECREATION PASSES FOR VOLUNTEERS – CHIEF**

**ALLINSON/PAUL BITTMENN:** Paul – this came before you a few weeks ago. We got researching and in 1987 the Council approved Volunteer Fire Fighters golf and swim passes. The full time employees can use the golf course, swim pool and Cross Hollow center. It puts the 1987 in the personnel policy, tells that it is for green fees only and that the passes are non transferrable. Includes a provision for Department Heads to track and the volunteer must volunteer for 150 hours in order to receive a 1 year recreation pass. You asked for a volunteer definition. We took Firemen out and put non compensated time as a volunteer. It is not for financial compensation. John – where did 150 hours come from? Paul – Department Heads felt it was a good number to start with. People have to put time in to receive the gift. Ron – what is your average per year for a VIP? Chief - 645 hours to 228 hours. Paul – so everyone would qualify? Chief – yes. But that is quite a few hours, some are in here 5 to 8 hours a month, some are two days a month. Ron – even with our full time employees, what happens to the pass when they leave or are terminated, do we get those back? Paul B. – with golf there has never been a pass, with retirees the policy lets you keep the benefit for 5 years. If terminated or quit the last day of employment the benefit goes away. If they get their 150 hours in they have the pass for 1 year. Paul – do you have to 1099? Paul B – we are calling it a gift. John – if the School District and County ask for this what do you do? Paul B. – we already told them no. Mayor – they take school classes one day a year to the Aquatic Center. The money the School District pays yearly goes toward the swimming team rental. Action.

**EXECUTIVE SESSION – PROPERTY NEGOTIATIONS:**

**ADJOURN:** Council Member Adams moved to adjourn and move into the special action meeting at 7:55 p.m.; second by Council Member Marchant; vote unanimous.

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Renon Savage, CMC  
City Recorder